

UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA

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JENNIFER LOMBARD,
Plaintiff,

v.

RAWSON-NEILL MENTAL FACILITY,
Defendant.

Case No.: 2:21-cv-01582-GMN-EJY

ORDER

Plaintiff, proceeding *pro se*, filed what appears to be a proposed complaint with the Clerk of Court in an attempt to commence a civil action in this Court. ECF No. 1-1. However, Plaintiff neither paid the \$402 filing fee for this matter nor filed an application to proceed *in forma pauperis*, which she must do pursuant to 28 U.S.C. § 1915(a)(1) and the U.S. District Court for the District of Nevada Local Rule LSR 1-1 if she wishes to proceed without paying the mandatory filing fee. Local Rule LSR 1-1 states: “Any person who is unable to prepay the fees in a civil case may apply to the court for leave to proceed *in forma pauperis*. The application must be made on the form provided by the court and must include a financial affidavit disclosing the applicant’s income, assets, expenses, and liabilities.”

Accordingly, IT IS HEREBY ORDERED that the Clerk of Court shall send Plaintiff the approved form application to proceed *in forma pauperis* by a non-prisoner, as well as the document entitled information and instructions for filing an *in forma pauperis* application.

IT IS FURTHER ORDERED that on or before **November 15, 2021**, Plaintiff shall either: (1) file a fully complete application to proceed *in forma pauperis*, on the correct form, in compliance with 28 U.S.C. § 1915(a) and LSR 1-1; or (2) pay the full \$402 fee for filing a civil action (which includes the \$350 filing fee and the \$52 administrative fee).

IT IS FURTHER ORDERED that failure to comply with this Order may result in a recommendation to dismiss this action without prejudice.

1 IT IS FURTHER ORDERED that the Clerk of Court shall retain, but not file Plaintiff's
2 proposed complaint. ECF No. 1-1.

3 Dated this 15th day of September, 2021.

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6 ELAYNA J. YOUCHAH
7 UNITED STATES MAGISTRATE JUDGE
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